

MERCHANTS EXPRESS MONEY ORDER COMPANY, INC.
MEMO MONEY ORDER COMPANY, INC., MERCHANTS EXPRESS USA, INC.
MEMO MONEY ORDER COMPANY OF NEW YORK, INC.

MONEY ORDER TRANSACTION REPORT

*To Be Completed At Time Of Sale
For Money Order Sales \$3,000.00 up to \$10,000.00*

PURCHASER INFORMATION

Name: _____
Address: _____

Occupation: _____
Social Security
Or Alien ID #: _____

Date of Birth: _____

AGENCY INFORMATION

Agent ID #: _____
Agent Name: _____
Agent Address: _____

Agent Signature: _____

DATE OF PURCHASE: _____

ID TYPE (must be photo ID): Driver's license; Passport; Other (Please Identify) _____

ID ISSUER and NUMBER (State/Government – Ex: PA 123456789): _____

PURPOSE OF MONEY ORDER PURCHASE (What will the purchaser do (pay for) with the money orders?):

MONEY ORDER INFORMATION

Alpha Letter	Serial Number of Money Order	Amount of MO
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

TOTAL AMOUNT OF SALE: \$ _____ (If additional space is needed, please use an additional form and attach to this form.)

FORWARD A COPY OF THE COMPLETED FORM TO MEMO/ MERCHANTS EXPRESS MONEY ORDER COMPANY, INC., **TO FAX NUMBER 717-214-5966.** PURSUANT TO FEDERAL LAW, YOUR BUSINESS IS REQUIRED TO **KEEP A COPY OF THIS DOCUMENT FOR 5 YEARS.**

PRIVACY POLICY: This business does not disclose any nonpublic personal information about money order purchasers to any company, person, or individual except to MEMO or as otherwise required by law. This business restricts access to this document and its contents to those who need to know the information to facilitate the money order purchase or other lawful purpose. This business maintains information safeguards that comply with all federal laws and regulations relating to the protection of nonpublic personal information.